

**REGULAR MEETING
WAUKESHA BOARD OF EDUCATION
May 9, 2007**

The regular meeting of the Waukesha Board of Education was held on May 9, 2007 at 7:00 p.m. in the board room of the Lindholm Building, 222 Maple Avenue, Waukesha, WI. President William Baumgart called the meeting to order with the following in attendance:

Board Members:

William Baumgart
Barbara Brzenk
Joseph Como
Frank Finman
Ellen Langill (excused)

Patricia Madden
Patrick McCaffery
Kurt O'Bryan (excused)
Daniel Warren (excused)

Administrators:

Jack Bothwell
James Haessly
Erik Kass
Heidi Laabs
David Schmidt

I. General Business

- A. Roll call/pledge: Roll call and the pledge to the U.S. flag were conducted.
- B. Verification of meeting posting: S. Coss-Schmidt verified the posting of the meeting agenda/ mailing to the media.
- C. Bright Lights: None
- D. Recognitions: None
- E. Report by student representatives: South and West student representatives highlighted activities and events of their schools.
- F. Opportunity for citizens to speak:
< Kelly Borzick, 312 Hillview Circle, Waukesha, spoke regarding extra curricular activities.
- G. Minute approval: Minutes presented for approval were:
- ▶ April 11, 2007 Executive Session
 - ▶ April 11, 2007 Regular Board Meeting
 - ▶ April 16, 2007 Executive Session
 - ▶ April 18, 2007 Executive Session
- B. Brzenk moved to approve the minutes as presented. Seconded by J. Como. Motion carried 6-0 by roll call vote.*
- H. Communications:
Superintendent:
- E-mails from Mary Peterson regarding 2007-08 budget reductions
 - E-mail from Don Lavrenz regarding North band
 - Several letters from members of National Alliance of Mental Health / Behavioral & Emotional (NAMI) regarding students' emotional and behavioral health
 - E-mail from Gloria Hirsig regarding elementary librarian reduction
 - Letter from Richard Maier with DVD regarding separation of church and state
 - E-mail from Bruce White regarding North band
- I. CESA #1 Report: President Baumgart announced that Patricia Madden has accepted the appointment as CESA Convention Representative for the 2007-08 school year, and as the board's representative to the CESA Board of Control.
- J. Safety Committee Report: President Baumgart provided an update of Safety Committee business.
- K. Discussion of 2008-09 Program and Service Reductions: D. Schmidt presented the tentative timeline for the 2008-09 reductions as requested by board members, as timely planning for future reductions is important in order to implement some of the program items on the list. Discussion followed.

II. Consent Agenda

P. Madden presented the Consent Agenda for approval.

P. Madden moved to approve the Consent Agenda as amended. Seconded by F. Finman. Motion carried 6-0 by roll call vote.

A. Finance & Facilities Committee

- | | |
|--------------------------|-----------------|
| 1. General disbursements | |
| a. Accounts payable | \$ 2,548,223.76 |
| 2. April 2007 payroll | 8,914,681.02 |
| 3. Student activities | |
| a. North | 51,962.92 |
| b. South | 53,969.47 |
| c. West | 50,651.30 |

B. Human Resources Committee

1. Resignations:

- ▶ Pam Brees, Blair/Summit View/North school social worker, requests to be released from her contract effective at the end of the 2006-07 school year.
- ▶ Sarah Hall, Blair and Hawthorne school counselor, requests to be released from her contract effective at the end of the 2006-07 school year.
- ▶ Steven Los, Waukesha County Jail special education teacher, requests to be released from his contract effective at the end of the 2006-07 school year.
- ▶ Gena Santharam, North special education teacher, requests to resign effective at the end of the 2006-07 school year.
- ▶ Ken Strong, West technical education teacher, requests to be released from his contract effective at the end of the 2006-07 school year.
- ▶ Melody Strong, South social studies teacher, requests to be released from her contract effective at the end of the 2006-07 school year.

a. Retirements:

- ▶ Yolanda Donihue, Central Bilingual/ESL teacher, requests to retire effective at the end of the 2006-07 school year.

b. Leaves of Absence: None

4. 2006-07 New Contracts:

Kara Ecoff
Bilingual Teacher/White Rock
100% BA+15, 7

C. Public Gifts to the Schools:

1. North High School
2. Charles Horwitz Planetarium
3. Pleasant Hill Elementary School
4. West High School
5. White Rock Elementary School

D. Expulsion Panel Action

III. Superintendent's Report: D. Schmidt gave a report on several of the latest student successes, current activities regarding safety and security planning and recent teacher awards.

IV. Curriculum & Instruction Committee

Barbara Brzenk, Chair

A. Action Items:

1. Approval of Chemistry I Textbook: B. Brzenk reported that the board received information on the textbook Modern Chemistry by Holt, Rinehart and Winston which is recommended for board approval. This text will be used in Chemistry I classes beginning this fall. This textbook was selected

by the current Chemistry I teachers and is based on the course syllabus written in the Understanding by Design model. The Curriculum & Instruction Committee gave their unanimous approval of this text at their May 1 meeting. Funds for the purchase of these texts are budgeted in the 2007-08 Curriculum & Instruction textbook account.

B. Brzenk moved to approve the Chemistry I Textbook as presented. Seconded by P. McCaffery. Motion carried 6-0 by roll call vote.

2. Approval of English Department Textbooks: B. Brzenk reported that the board packet contained information on five textbooks the English Department recommended for board approval. Inventing Arguments by Thomas/Wadsworth is recommended for the AP Prep English 9 course. Holt Elementary of Literature: Essential of American Literature Fifth Course by Holt, Rinehart and Winston is recommended for AP Prep English 10. The Riverside Reader by Houghton Mifflin; Everything's an Argument with Readings, by Bedford/St. Martin; and Occasions for Writing: Evidence, Idea, Essay by Thomson, are all recommended for the AP English 11 course. The English Department has been revising the sequencing of these courses to prepare students for the AP exams in 11th and 12th grade, and these texts will support the understandings and knowledge in the courses. The Curriculum & Instruction Committee gave their approval of these texts by a vote of 5-0 at their May 1 meeting. Funds for the purchase of this textbook are budgeted in the 2007-08 Curriculum & Instruction textbook account.

B. Brzenk moved to approve the English Department textbooks as presented. Seconded by J. Como. Motion carried 6-0 by roll call vote.

3. Approval of Social Studies Course Syllabi: B. Brzenk reported that the board packet contained copies of the course syllabi for World History and AP American Government and Politics. Committees of teachers from all three high schools met and wrote the syllabi for these courses which are written in the Understanding by Design format and will include a common assessment that will be used by all three high schools. These syllabi were approved at the May 1 Curriculum & Instruction meeting by a vote of 5-0.

B. Brzenk moved to approve social studies course syllabi as presented. Seconded by J. Como. Motion carried 6-0 by roll call vote.

4. Approval of Social Studies Textbooks: B. Brzenk reported that the board packet contained information for the World History and AP American Government & Politics textbooks that will compliment the new syllabi. The Human Legacy: Modern Era, by Holt, Rinehart and Winston is recommended for the World History course. The Challenge of Democracy, by McDougal Littell is recommended for the AP American Government & Politics course. Numerous textbooks were researched and examined by a committee of high school social studies teachers who selected and are recommending these texts for the courses. At their May 1 meeting, the Curriculum & Instruction Committee gave their unanimous approval for these texts. Funds for the purchase of these textbooks are budgeted in the 2007-08 Curriculum & Instruction textbook account, plus many AP students choose to purchase their own texts and will reimburse the district.

B. Brzenk moved to approve social studies textbooks as presented. Seconded by J. Como. Motion carried 6-0 by roll call vote.

B. Information Items: None

C. Discussion Items: None

V. Human Resources Committee

Patricia Madden, Chair

A. Action Items:

1. Approval of full-time layoffs: P. Madden reported that in order to meet the contractual requirements, all staff members covered by the EAW contract who are going to be laid off need to be laid off by May 15. At this time there are 34 full-time layoffs which were approved earlier this evening by the Human Resources Committee.

P. Madden moved to approve the full-time layoffs as presented. Seconded by B. Brzenk. Motion carried 6-0 by roll call vote.

2. Approval of part-time layoffs: P. Madden reported that the required layoff date for part-time staff is also May 15. Approval of part-time layoffs is a standard operating procedure. Part-time people are

laid off if there is no part-time assignment or their assignment for the following school year is unsure. They will be recalled as part-time assignments are known for next year. The list of part-time staff members who need to be approved for layoff was included in the packet.

P. Madden moved to approve the part-time layoffs as presented. Seconded by B. Brzenk. Motion carried 6-0 by roll call vote.

3. Approval of recommendation for Area Administrator/Director of Curriculum and Instruction: P. Madden indicated that the district has completed its search for a replacement for our Area Administrator/Executive Director of Curriculum & Instruction and is recommending Mark Hansen, current Principal of South High School. His salary will be the same as the other directors and fringe benefits will be according to the middle management policies.
P. Madden moved to approve the recommendation of Mark Hansen for Area Administrator/Director of Curriculum & Instruction as presented. Seconded by F. Finman. Motion carried 6-0 by roll call vote.
4. Approval of recommendation for Bethesda Elementary School Principal: P. Madden indicated that the administration is recommending Randy Kunkel for the position of Principal at Bethesda Elementary School.
P. Madden moved to approve the recommendation of Randy Kunkel for Bethesda Elementary School Principal as presented. Seconded by F. Finman. Motion carried 6-0 by roll call vote.
5. Approval of recommendation for Pleasant Hill Elementary School Principal: P. Madden indicated that the administration is recommending Don Charpentier for the position of Principal at Pleasant Hill Elementary School.
P. Madden moved to approve the recommendation of Don Charpentier for Pleasant Hill Elementary School Principal as presented. Seconded by B. Brzenk. Motion carried 6-0 by roll call vote.

B. Information Items: None

C. Discussion Items: None

VI. Policy Committee

Joseph Como, Chair

A. Action Items:

1. Approval of Revisions to Policies in the #1000 Series: J. Como reported that the #1000 series deals with Community Relations. The changes to these policies reflect current practice. Additional revisions to Policy #1250–Visits to Schools were made at the April full board meeting and the April Board Policy Committee meeting.
J. Como moved to approve the revisions to policies in the #1000 series as presented. Seconded by P. McCaffery. Motion carried 6-0 by roll call vote.
2. Approval of Revisions to Policy #4117–Performance Evaluation: J. Como reported that this policy was reviewed by Executive Director of Human Resources Jack Bothwell. The proposed revisions were suggested by Mr. Bothwell and reviewed by the Administrative Policy Committee.
J. Como moved to approve the revisions to Policy # 4117–Performance Evaluation as presented. Seconded by B. Brzenk. Motion carried 6-0 by roll call vote.
3. Approval of Revisions to Policy #5126–Grade Advancement: J. Como reported that these policy revisions were suggested by the elementary principal group to provide clarification of the grade advancement procedure from grade 4 to 5.
J. Como moved to approve the revisions to Policy # 5126 –Grade Advancement as presented. Seconded by P. McCaffery. Motion carried 6-0 by roll call vote.

B. Information Items: None

C. Discussion Items:

1. Revisions to Policy # 3610–Natural Resource Conservation: J. Como reported that this policy was reviewed by Joe Smogor, Environmental Education Chairperson. The proposed revisions were suggested by Mr. Smogor and reviewed by the Administrative Policy Committee. Suggested

revisions from the April Board Policy Committee meeting are incorporated on line 12 and line 28 on page 2. This is a first reading of these policy revisions, with approval requested in June.

VII. Legislative Committee

Frank Finman, Chair

- A. Action Items: None
- B. Information Items: None
- C. Discussion Items: None

VIII. Technology Committee

William Baumgart, Chair

- A. Action Items: None
- B. Information Items: None
- C. Discussion Items: None

IX. Finance & Facilities Committee

Reported by Joseph Como

A. Action Items:

1. Approval of a resolution authorizing further actions relating to the Trust for the purpose of providing for the payment of Post-Employment Benefits: J. Como reported that the administration brought forward a recommendation to approve a resolution allowing for further action in relation to the Post-Employment Benefit Trust approved in May of 2006 by the board of education. Since the approval of this Benefit Trust, the board has passed two identical resolutions allowing for two separate investments involving the Benefit Trust Fund. The first investment was in the amount of \$25 million and was completed in September of 2006. The second investment was in the amount of \$40 million and was completed in December of 2006. To date, the district has invested \$65 million of a possible \$195 million utilizing this phase-in approach. This resolution will allow the district to invest further funds at the end of May, dependent upon the rate of return at that time.

J. Como moved to approve the resolution as presented. Seconded by F. Finman. Motion carried 6-0 by roll call vote.

2. Approval of revisions to the District Fund Balance – Policy #3450: J. Como reported that the administration presented recommended changes to the district's Fund Balance Policy made by the Policy Committee. The Finance & Facilities Committee reviewed the changes and sent a final recommendation back to the Policy Committee. The Policy Committee will bring a recommendation to the board of education upon completion.

B. Information Items:

1. Budget report for the period ending April 30, 2007: J. Como reported that on Monday, the administration presented to the committee a budget report for the period ending April 30, 2007. At this time the administration reports that the budget is in line with anticipated expenditures. The committee will continue to receive monthly budget reports throughout the remainder of the fiscal year.

D. Discussion Items: None

X. Other Business

Adjournment: 8:20 p.m.

Patricia Madden, Clerk
Stacy Coss-Schmidt, Secretary
scs