

REGULAR MEETING
WAUKESHA BOARD OF EDUCATION
May 10, 2006

The regular meeting of the Waukesha Board of Education was held on May 10, 2006 at 7:00 p.m. in the board room of the Lindholm Building, 222 Maple Avenue, Waukesha, WI. President William Baumgart called the meeting to order with the following in attendance:

Board Members:

William Baumgart	Patricia Madden
Barbara Brzenk	Patrick McCaffery
Joseph Como	Kurt O'Bryan (excused)
Frank Finman	Daniel Warren
Ellen Langill	

Administrators:

Robert Buchholtz
James Haessly
Heidi Laabs
Paul Roberts
David Schmidt

I. General Business

- A. Roll call/pledge: Roll call and the pledge to the U.S. flag were conducted.
- B. Verification of meeting posting: S. Coss-Schmidt verified the posting of the meeting agenda/ mailing to the media.
- C. Bright Lights: Summit View Principal Dennis Bissett introduced staff and students who spoke about their fifth grade research project, the Wax Museum.
- D. Recognitions: P. Roberts recognized Rob Bennett, Central at-risk teacher, as the April employee of the month.
- E. Report by student representatives: None
- F. Opportunity for citizens to speak: President Baumgart invited those who wished to speak to the board to come forward.
- ▶ Craig and Paula Zibton, W294 S2673 Cambrian Ridge, Waukesha, WI spoke regarding the proposed boundary change for Waukesha West High School and the grandfather clause.
- G. Minute approval: Minutes presented for approval were:
- ▶ April 12, 2006 Regular Board Meeting
 - ▶ April 25, 2006 Executive Session
 - ▶ May 3, 2006 Board Reorganization Meeting
 - ▶ May 3, 2006 Executive Session
- E. Langill moved to approve minutes as corrected. Seconded by B. Brzenk. Motion carried 8-0 by roll call vote.*
- H. Communications:
- Superintendent:
- ▶ Author Peter Roop sent a letter thanking the district for inviting him to again participate in the Stories Jubilee event.
 - ▶ A letter from Craig and Paula Zibton, regarding the proposed boundary change between North and West, was shared with the superintendent and board members.
- Board President:
- ▶ Copies of a letter from Craig and Paula Zibton, regarding the proposed boundary change between North and West, was shared with the superintendent and board members.
 - ▶ Miscellaneous information from WASB and other organizations is included in the correspondence.
- I. CESA #1 Report: E. Langill reported on discussions of the most recent CESA Board of Control meeting.

President Baumgart announced that Patricia Madden has accepted the appointment as CESA Convention Representative for the 2006-07 school year, and as the board's representative to the CESA Board of Control.

J. Safety Committee Report: President Baumgart provided an update of Safety Committee business.

II. Consent Agenda

P. Madden presented the Consent Agenda for approval.

P. Madden moved to approve the Consent Agenda as amended. Seconded by E. Langill. Motion carried 8-0 by roll call vote.

A. Finance Committee

- | | |
|--------------------------|-----------------|
| 1. General disbursements | |
| a. Accounts payable | \$ 1,775,685.63 |
| 2. April 2006 payroll | 8,924,577.82 |
| 3. Student activities | |
| a. North | 76,098.44 |
| b. South | 118,810.50 |
| c. West | 73,584.84 |

B. Human Resources Committee:

1. Resignations:

- ▶ Marianela Acevedo, White Rock Bilingual teacher, requests to resign effective at the end of the 2005-06 school year.
- ▶ Deborah Cook-Westfahl, Randall/Rose Glen school psychologist, requests to resign effective at the end of the 2005-06 school year.
- ▶ Denise Lohmiller, Bethesda first grade teacher, requests to resign effective at the end of the 2005-06 school year.
- ▶ Mike Comiskey, West math teacher, requests to resign effective at the end of the 2005-06 school year.

2. Retirements:

- ▶ Dorcas Seisedos, White Rock Bilingual kindergarten teacher, requests to retire effective at the end of the 2005-06 school year.
- ▶ Charles Robers, Butler technology education teacher, requests to retire effective at the end of the first semester of the 2006-07 school year.
- ▶ John Schoenknecht, Butler art teacher, requests to retire effective at the end of the first semester of the 2006-07 school year.

3. Leaves of Absence:

- ▶ Beth Maniscalco, Rose Glen first grade teacher, requests an unpaid leave of absence under section 22.08 of the master agreement for the 2006-07 school year.
 - ▶ Kenneth Seeman, Central health/physical education teacher, requests an unpaid leave of absence under section 22.09 of the master agreement for the fourth quarter of the 2006-07 school year.

4. Contracts:

- | | |
|--|--|
| ▶ Heather McIntyre
School Psychologist/District
... 100% MA+30, 13 | ▶ Kathleen Llaurodo
Speech Language Pathologist/Heyer
... 100% MA+15, 13 |
|--|--|

Contract Modification:

- ▶ Nicole Wagner
Speech Language Pathologist/Lowell & Summit View
... From 100% to 40% of MA, 9

C. Public Gifts to the Schools

1. Pleasant Hill Elementary School
2. Rose Glen Elementary School
3. South High School
4. West High School

5. Horwitz Planetarium

D. Expulsion Panel Action

- III. Superintendent's Report:** D. Schmidt provided an update on the activities of the Waukesha Education Foundation, specifically, their collection of \$200,000 donated funds for scholarships and grants for next year to date. He also mentioned Staff Appreciation Week; and three summer work sessions that will be scheduled for board members. D. Schmidt then introduced S. Coss-Schmidt, who was sitting in for K. Runte.

President Baumgart noted that the 2006-07 board committee assignments have been determined and information placed on board desks.

IV. Curriculum & Instruction Committee

Barbara Brzenk, Chair

A. Action Items:

1. Approval of La Casa de Esperanza Charter School Planning Grant: B. Brzenk introduced Sheri Campbell and Frank Martinelli from La Casa de Esperanza. This planning grant proposal was presented to the Curriculum & Instruction Committee at their May 2 meeting and was unanimously approved. The proposed charter school will initially serve children ages three to six, with a special emphasis on low-income Latino children. Its proposed starting date is September 2007. The focus of the charter school is to increase the readiness of all enrolled children to learn and succeed beginning at an early age, especially in literacy and math. It would be a full-service school, providing educational opportunities and support for children and their families, both during and outside of the school day. The charter school would be closely linked with programs and services of La Casa.

Lengthy discussion followed. Several questions were presented to be addressed at the next Curriculum & Instruction Committee meeting, relating to SAGE, LaCasa's liquor license, transportation, duplication of services at the schools with bilingual programs in place, the proximity of drug and alcohol counseling at LaCasa, and possible issues with a rooming house close to the location. It was also requested that the principals from White Rock and Saratoga be solicited for input, and that La Casa communicate frequently with the district as the process continues. D. Schmidt also reviewed the types of grants available from the state and where this specific request falls.

B. Brzenk moved to approve La Casa de Esperanza's request for permission to seek a charter school planning grant. Seconded by F. Finman. Motion carried 8-0 by roll call vote.

B. Information Items:

1. Report on Language Arts 7 syllabi: B. Brzenk reported that the Language Arts 7 syllabus was revised to reflect the Understanding by Design model, including enduring understandings, essential question and the common assessment. This syllabus was presented and approved by the Curriculum & Instruction Committee at the May 2 meeting.
2. Report on English 11 course syllabi: B. Brzenk reported that this syllabus was developed for the new year-long English 11 course that was approved in October 2005 by the Curriculum & Instruction Committee. This syllabus was written to reflect the UbD format and was approved by the committee at their May 2 meeting.

C. Discussion Items: None

V. Human Resources Committee

Patricia Madden, Chair

A. Action Items:

1. Approval of redistricting attendance boundaries – high schools (West and North): P. Madden reported that this item was first introduced at the special board work session held at the end of January and was further discussed at the March 1 Human Resource Committee meeting where it was agreed to move forward with a parent information/public hearing. A letter was sent to approximately 100 residents of existing district families/students to attend the parent meeting on March 27 at Butler. About 25-30 parents

attended and several others have since called for information and clarification. At the Butler meeting there was a presentation by administration on the housing growth developments in the western corridor. Secondly, as it related to redistricting, the concept of a transition area was also explained. The transition area concept is being used in the Rose Glen to Prairie attendance area issues. Third, the “grandfathering” concept was introduced. The progress was reported at the April 12 full board meeting and questions and concerns were discussed, then rules were developed at the next Human Resources committee meeting. At the May 3 Human Resources meeting, this item was approved, along with the rules, to take effect May 1, 2006.

Lengthy discussion followed concerning language related to the grandfathering issue of the redistricting proposal. It was agreed that the words “... is already grandfathered under previous bullets who...” be added to the grandfathering bullet on page two of the redistricting attachment.

P. Madden moved to approve of this redistricting plan and the proposed rules with new language added to the grandfather bullet. Seconded by B. Brzenk. Motion carried 8-0 by roll call vote.

2. Approval of part-time layoffs: P. Madden reported that in order to meet the contractual requirements, all staff members covered by the EAW contract who are going to be laid off need to be laid off by May 15. Part-time people are laid off if we do not have a part-time assignment or are unsure of the assignment for the following school year. They will be recalled as part-time assignments are known for the next year. The list of part-time staff members who need to be approved for layoff was included in board packets. *P. Madden moved to approve the part-time layoff list as presented. Seconded by E. Langill. Motion carried 8-0 by roll call vote.*

3. Approval of full-time layoffs: P. Madden indicated that the required layoff date for full-time staff is also May 15. At this time, there are 31 full-time layoffs that were approved at the May Human Resources Committee meeting and an additional two full-time layoffs that were approved earlier this evening. The information was provided in board packets and placed at board desks this evening.

P. Madden moved to approve the full-time layoff list as amended. Seconded by J. Como. Motion carried 8-0 by roll call vote.

- B. Information Items: None
- C. Discussion Items: None

VI. Policy Committee

Joseph Como, Chair

A. Action Items:

1. Revisions to Policy #5126 – Grade Placement and Advancement: J. Como reported that these revisions were brought to the Administrative Policy Committee by elementary principals. The Wisconsin Reading Comprehension Test (WRCT) is no longer used. The third grade Wisconsin Knowledge and Concepts Exam (WKCE) now replaces this test. Also, the reference to “beginning in 2002” has been removed in line 20 of page one. This is the second reading of this policy.

J. Como moved to approve the revisions to Policy #5126-Grade Placement and Advancement. Seconded by B. Brzenk. Motion carried 8-0 by roll call vote.

- B. Information Items: J. Como forecast several issues for review by the committee in the next three months: a required school wellness policy, revisions to the grading policy, employee alcohol policy revisions, annual school board goals, board e-mail and record retention, school attendance areas, and pass privileges for senior citizens and retirees. The next Policy Committee meeting is scheduled for Wednesday, May 24, 2006, at 7:00 pm.

- C. Discussion Items: None

VII. Legislative Committee

Frank Finman, Chair

- A. Action Items: None

B. Information Items:

1. Report on new and Pending Legislation: F. Finman reported that at their April meeting, the committee reviewed a number of bills either recently signed into law or currently on the Governor's desk. At this time, all legislation items have been acted on. The following bills were reviewed:
SB 529 – Aligns state and federal special education laws. The district supported this bill.
AB 425 – Relates to the posting of school performance reports on the district website. The district supported this bill, which should save us \$10,000-12,000 per year.
SB 618 – Regarding the Choice/SAGE agreement. This law will mean \$250 more per SAGE student in the School District of Waukesha beginning 2007-08.
AB 84 – Relates to minutes and hours of instruction. Our own Senator Kanavas recently amended this bill to require districts to provide no less than the hours and minutes provided in 2005-06.
AB 114 – Allows single-sex classrooms and schools.
AB 1060 – Relates to virtual charter schools.
2. Update on Southeastern Wisconsin School Alliance Activities: F. Finman reported that the administration provided the committee with a brief update on recent activities. Some of the initiatives discussed included:
 - A forum for parents and other community leaders was held on May 4 in Wauwatosa. One of the focus areas for SWSA is to develop a parent advocate group. A number of parents and other public education supporters from Waukesha attended this event, along with the superintendent and Board Member Kurt O'Bryan.
 - SWSA is conducting a two-year study of districts in southeast Wisconsin to put data together on the impact of public education and the direct relationship to the community, economy and business.
 - The white paper on health insurance can be reviewed on the SWSA website.

C. Discussion Items: None

VIII. Technology Committee

William Baumgart, Chair

A. Action Items: None

B. Information Items:

1. Report on MAN Fiber Network Agreement with the City of Waukesha: W. Baumgart reported that the committee reviewed an agreement with the City of Waukesha which would provide management of the complete MAN fiber optic network by the city. This is advantageous for the district as the city has access to all underground and above ground components of the MAN and has the staff and equipment to access the system at all times. This 20-year agreement was written by the City of Waukesha to outline the responsibilities and cost to the city, county and school district related to the maintenance and management of the MAN fiber network. The MAN was installed as part of a partnership with the city, county and district in 2003-04. This agreement has been reviewed by district staff and the district's legal counsel. Annual costs to the district for the city to manage the MAN fiber network are: \$7,335.60 for the annual management fee; \$10,647.52 for WE Energies pole attachment fees; and \$13,878.25 for the annual maintenance escrow fee. The committee discussion included clarification of several issues, such as the district's obligation in this agreement, the fee schedule, termination option, payment schedule, and calculation of the escrow fee. The committee also made several suggestions for change and requested that the administration re-negotiate several additional points. The committee agreed that no action would be taken at this time and that the agreement should be returned to the committee following these further revisions. Brief discussion followed.
2. Report on 2006-07 Technology Budget: W. Baumgart reported on the 2006-07 technology budget. As a result of board action to reduce the department's budget by \$250,000, the administration wanted to communicate with the board, staff and public the types of spending that is anticipated for the 2006-07 school year. The total technology budget for the 2006-07 school year is \$3,973,913. The detail is included in the board packets.

C. Discussion Items: None

IX. Finance & Facilities Committee

Daniel Warren, Chair

A. Action Items:

1. Approval to proceed with an annexation petition of district property to the City of Waukesha: D. Warren indicated that action on this item is not being requested at this time, pending further discussion and investigation by the committee.
2. Approval of a resolution authorizing the establishment of a Trust and Trust Agreement for the purpose of payment of post-employment benefits (GASB 43 & 45): D. Warren reported that in each of the district's last two annual financial audits, the district was informed of the need to comply with federal GASB requirements to recognize the district's potential liability for post-employment benefits to be paid to district staff upon retirement. The establishment of a Trust Fund and Trust Agreement is the first step in addressing compliance with these federal requirements. The Trust will also provide several advantages for the district:
 - All future post-employment employee benefit costs will be paid from the Trust;
 - The next state rules will allow the district to claim additional categorical state aid reimbursement for retirement costs paid that are applicable to special education staff; and
 - It will also serve as a vehicle for the district to explore future financial opportunities to decrease the district's future post-employment benefit liability.

A final copy of the Trust Agreement was distributed, reflecting minor changes that were suggested by the Finance & Facilities Committee.

D. Warren moved to approve the resolution authorizing the establishment of a Trust and Trust Agreement for the purpose of payment of post-employment benefits. Seconded by P. Madden. Motion carried 8-0 by roll call vote.

3. Approval of the lease/purchase agreement for the district's Student Information System (SIS): D. Warren reported that in accordance with the district's Information and Technology Literacy Plan, approved by the board and Technology Committee in January 2005, the Technology Department is proceeding to secure and implement a new student administration software package and is now seeking approval by the board of the lease-purchase agreement related to this initiative. The costs associated with the purchase of the new SIS will be paid over a three-year period at a total cost of \$776,142 which reflects an interest rate of 4.58%. An RFP was requested from several leasing companies, with SunTrust Bank being the low-cost bid.

D. Warren moved to approve the lease-purchase agreement for the district's Student Information System (SIS) with SunTrust Bank subject to a favorable review of the agreement by our district's legal counsel. Seconded by J. Como. Motion carried 8-0 by roll call vote.

B. Information Items:

1. Budget report for the period ending April 30, 2006: D. Warren reported that the administration presented to the committee a budget report for the period ending April 30, 2006. The administration reported that the budget is in line with anticipated expenditures. Slight variances in specific revenue and expenditure items were reported, primarily as a result of the timing of payments for certain revenues or a variance in the billing cycle of certain expenditures for the comparable time period last year. The district will finish on budget at the end of June.

C. Discussion Items: None

X. Other Business

Adjournment: 9:35 p.m.

Patricia Madden, Clerk
Stacy Coss-Schmidt, Secretary