

**SCHOOL DISTRICT OF WAUKESHA
Waukesha, WI**

#3240

RESIDENCY AND TUITION FEES

Application for enrollment of a nonresident pupil in any district school shall be made in writing to the superintendent or designee who shall determine whether facilities are adequate for admitting the pupil.

If it is determined that the pupil may be admitted, a written agreement providing for payment of tuition charges must be filed with the superintendent or designee before the pupil is enrolled.

Tuition charges shall not be required for students accepted to attend any school in the district as part of a student exchange program. Organizations wishing to place students in Waukesha schools must obtain prior acceptance from the superintendent. The superintendent will develop an administrative guideline for obtaining acceptance. The organization must be registered with the proper federal agencies.

For enrollment of a pupil whose parent or legal custodian is not a resident of the school district but intends to become a resident, written application shall be filed as above, and it shall include a statement that residence in the school district will be established by a specified time. The superintendent or designee shall determine whether the pupil may be enrolled and may require pre-payment of a tuition fee for the quarter, semester or school year, depending upon the anticipated residency date. If residency is established before the end of the regular academic year, the tuition payment will be refunded.

Tuition for special education students that are part of any statutory 66.30 agreement or by tuition agreement with another school district shall be in accordance with the state laws, statutes and regulations.

A pupil who has achieved 12th grade status as a resident of the district and/or has completed six semesters of school will be allowed to finish that year without tuition in the event that he/she loses legal residency, with the understanding that transportation shall be the responsibility of the parent. Students who finish their junior year as a resident may have to the end of summer school to attain senior status. Students in foster or group homes are not eligible for continuation under this section when their foster or group home placement ends unless approved administratively.

A resident enrolled student in any grade at the beginning of the school year shall be allowed to complete the school year at the school he or she is attending without payment of tuition, even though the pupil is no longer a resident of the school district. Transportation must be provided by the parent.

(continued)

Pupils shall also be permitted to stay enrolled in the district without payment of tuition for the current year when all of the following apply:

1. The pupil was a resident of the school district on the 2nd Friday in January of the previous school year.
2. The pupil was enrolled in the school district continuously from the 2nd Friday in January of the previous school year to the end of the school term of the previous school year.
3. The pupil ceased to be a resident of the school district after the first Monday in February of the previous school year.
4. The pupil continues to be a resident of this state.

Amounts chargeable for all K-12 nonresident pupils for any given year are determined in accordance with Wisconsin statutes and are available from the district's business office.

Reference:	Wisconsin State Statute 121.84
Cross Reference:	Policy #5113.1 Open Enrollment
Adopted:	June 6, 1979
Amended:	June 12, 1985
	October 9, 1985
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