

GUIDELINES FOR FOOD DISTRIBUTION AND PURCHASE FROM DISTRICT FOOD SERVICE VENDOR

1. Removal of Food

There shall be no purchase or removal of food or food supplies from the district for use or consumption off school district premises unless purchased through the normal lunch line process. This prohibition applies regardless of whether the items are purchased directly or indirectly through the district.

2. Persons authorized to purchase prepared food items within the lunch program (for consumption on school premises):

- a. Students
- b. All board of education members and district employees
- c. Senior citizens (age 62 and over)
- d. Guests, authorized by building principal or Kitchen Manager

All portions served above shall be the normal sized portions as served to students.

3. Employee Guidelines for Providing Lunches

Food Service employees may receive a complimentary lunch of average value daily.

4. In-Building Meetings

With building principal's authorization, food and beverage items may be purchased from contracted school food services vendor for use within the building for meetings.

Adopted: April 17, 1985
Amended: February 10, 1988
March 9, 1994
February 13, 2002
Last review date: December 2001