

**REGULAR MEETING  
WAUKESHA BOARD OF EDUCATION  
January 9, 2008**

The regular meeting of the Waukesha Board of Education was held on January 9, 2008 at 7:00 p.m. in the board room of the Lindholm Building, 222 Maple Avenue, Waukesha, WI. President William Baumgart called the meeting to order with the following in attendance:

Board Members

William Baumgart  
Barbara Brzenk  
Joseph Como  
Frank Finman  
Ellen Langill

Patricia Madden  
Patrick McCaffery  
Kurt O'Bryan  
Daniel Warren

Administrators

Jack Bothwell  
James Haessly  
Mark Hansen  
Erik Kass  
David Schmidt

**I. General Business**

- A. Roll call/pledge: Roll call and the pledge to the U.S. flag were conducted.
- B. Verification of meeting posting: S. Minerath verified the posting of the meeting agenda/notification of the media.
- C. Bright Lights: Principal Bonnie Schlais introduced students and staff from Randall School who highlighted their art/ writing project.
- D. Recognitions: None
- E. Report by student representatives: Student representative from North High School presented information on the recent events and happenings in their school.
- F. Opportunity for citizens to speak: President Baumgart invited those who wished to speak to the board to come forward.
- Deb Kucek, 1262 Fox Point Drive, Waukesha spoke regarding driver's ed and middle school electives.
- G. Minute approval: Minutes presented for approval were:
- ▶ December 12, 2007                      Regular Board Meeting
  - ▶ December 12, 2007                      Executive Session (a.m.)
  - ▶ December 12, 2007                      Executive Session (p.m.)
  - ▶ January 8, 2008                          Executive Session
- B. Brzenk moved to approve the minutes as presented. Seconded by F. Finman. Motion carried 9-0 by roll call vote.*
- H. Communications:  
Superintendent: E-mails were received from:
- From Kathy Gale of Interfaith Senior Programs, an invitation to visit an Intergenerational Folk Art Fair on February 12 for the combined students at Pleasant Hill and Hillcrest schools
  - From Gwen Bankston, Diversity Specialist for GE Healthcare, requesting contact information so that she could send information about scholarships and internships available for minority students in Waukesha
  - From Dan Schiller, Partnership Development Coordinator for Big Brothers Big Sisters of Metro Milwaukee, inquiring how to get information out to parents in the district about their mentoring programs

- Mr. & Mrs. Ernie Kuester thanking the students and music director at West for “one of the best programs we ever seen at a high school level” on Dec 19

Board President:

- ▶ Email from Positive Coaching Alliance
- ▶ Letter from Apple Computer
- ▶ WASB publications
- ▶ Various other miscellaneous sales brochures

I. CESA #1 Report: None

J. Safety Committee Report: B. Baumgart provided an update of Safety Committee business.

K. Program and Service Reductions Process and Timeline: W. Baumgart reviewed previous work done by the board on the Program and Service Reductions list for 2008-2009. An initial motion had been made and approved to accept the original list on December 3. A number of amendments were introduced at the December 12 meeting. The goal at this time is to complete this task so that administration can begin the detail work in implementing the reductions.

Original list was as follows:

	<u>ITEM</u>	<u>COST</u>
A.	Eliminate Middle School Skills Enrichment/Implement Schedule Change	\$1,181,500
B.	Reduce Administration / Leadership	\$ 100,000
C.	Reduce Student Services / Special Education Staff	\$ 208,500
D.	Reduce Maintenance and Custodial Budget	\$ 240,000
E.	Eliminate MAN Fiber Lease (Expires 7-2008)	\$ 600,000
F.	Reduce Technology Budget	\$ 200,000
Cost Avoidance:		
G.	Contract Change: Administration/Non-Unit Personnel	\$ 270,000
H.	Contract Change: Maintenance / Custodial / Secretaries / Food Service / Educational Assistants	\$ 340,836
Revenue Generator:		
I	Increase Co-Curricular Fees	\$ 100,000

Amendment #1

K. O’Bryan moved to amend the list by adding the following:

Eliminate Gifted & Talented Chairperson	\$100,000
Reduce district, department and site budgets	\$200,000
Reduce chair positions from 8.5 FTE to 5 FTE	<u>\$243,250</u>
	\$543,250

Seconded by B. Brzenk. Motion carried with 7 yes votes (K. O’Bryan, J. Como, P. McCaffery, P. Madden, D. Warren, B. Brzenk, E. Langill); two no votes (F. Finman, W. Baumgart).

Amendment #2

K. O’Bryan moved to remove Item A from the program and service reductions list. Seconded by E. Langill. Motion carried 9-0 by roll call vote.

J. Como moved for a final vote to approve the program and service reductions list as amended. Seconded by E. Langill. Motion carried 9-0 by roll call vote.

**II. Consent Agenda**

P. Madden presented the Consent Agenda for approval.

*P. Madden moved to approve the Consent Agenda as amended. Seconded by B. Brzenk. Motion carried 9-0 in a roll call vote.*

A. Finance & Facilities Committee

1. General disbursements
  - a. Accounts payable \$ 2,403,651.97
2. December 2007 payroll \$ 8,919,927.59
3. Student activities
  - a. North 53,120.73
  - b. South 28,147.78
  - c. West 66,185.14

B. Human Resources Committee

1. Resignations: None
2. Retirements:
  - Thomas Trester, 6<sup>th</sup> grade teacher at Summit View, requests to retire effective at the end of the 2007-2008 school year.
  - Patrick Montenero, Guidance Counselor at South, requests to retire effective at the end of the 2007-2008 school year.
  - Randall Kinzel, Science teacher at Horning, requests to retire effective at the end of the 2007-2008 school year
  - Betty Tschurwald, 3<sup>rd</sup> grade teacher at Hillcrest, requests to retire effective at the end of the 2007-2008 school year.
3. Leaves of Absence: None
4. Full-time Contracts:
  - ▶ Russell Reeves  
FACE/West & South  
100% of BA, 7

Part-time Contracts: None  
Contract Modifications: None

C. Public Gifts to the Schools: None

D. Expulsion Panel Action: None

**III. Superintendent's Report:**

D. Schmidt provided information on the board goals study session scheduled for January 15 at 6:00 p.m. and the plans for the Martin Luther King Jr. Celebration scheduled for January 21 at Horning Middle School.

**IV. Finance & Facilities Committee**

---

Daniel Warren, Chair

A. Action Items:

1. Resolution authorizing the borrowing of not to exceed \$40,000,000; and providing for the issuance of taxable general obligation promissory notes therefore: D. Warren reported during the 2005-06 school year, the Finance & Facilities committee and Board of Education approved a resolution to set up a Benefit Trust Fund in order to begin funding the Post-Employment Benefit Liability. Working through R. W. Baird, administration presented an investment mechanism in July of 2006 that would

allow the school district to begin funding this liability without utilizing operational dollars. During September 2006, the district entered into the first phase of investment, amounting to \$25,000,000. December 2006 brought on the second phase of investment in the amount of \$40,000,000. The next phase of this investment is the resolution presented. The main purpose for this resolution is to replace the existing borrow of \$15,400,000 under fund 38 by refinancing with a Forward Note Purchase Agreement and allow more vendor's to bid on future investment deals.

*D. Warren moved that the Board of Education approve the resolution contained in the packet. Seconded by J. Como. Motion carried 9-0 in a roll call vote.*

B. Information Items:

1. Update on the status of current fund balance in relation to current fund balance policy: D. Warren reported annually the Finance and Facilities committee reviews the amount added to the General Fund Balance for the district to determine compliance with current board policy. Changes to the fund balance policy went into effect April 1, 2007. After reviewing the current fund balance level, the committee recognized the district is in compliance with the new fund balance requirements.
2. Budget report for the period ending December 31, 2007: D. Warren reported the budget report for the period ending December 31, 2007 is in line with anticipated expenditures and revenues. The committee will continue to monitor the budget reports throughout the remainder of the fiscal year.

C. Discussion Items: None

V. **Curriculum & Instruction Committee**

---

Barbara Brzenk, Chair

A. Action Items:

1. Driver's Education program: B. Brzenk reported in 2004-05 the Driver's Education program was phased out of the school day in response to the state's decision to eliminate reimbursements for this program, and program and services reduction. As a result the program was moved to after school with a fee increase to \$395. The Curriculum & Instruction committee discussed the program at length including last year's subsidy and forecasted the potential of another subsidy for this year. The C&I committee supported a motion to eliminate Driver's Education.

*B. Brzenk moved for full board approval of this motion as well. Seconded by D. Warren. Motion carried with 7 yes votes (D. Warren, B. Brzenk, E. Langill, P. McCaffery, P. Madden, J. Como, W. Baumgart); two no votes (K. O'Bryan, F. Finman).*

B. Information Items:

1. Middle School Elective Program: B. Brzenk reported in 1989 the board approved the current middle level program which included a blend of required and elective courses. At the last Curriculum and Instruction committee meeting the committee received background information from the three middle school principals regarding schedules and core elective courses. An exploratory environment at the middle school level is an essential component to a quality 7<sup>th</sup> and 8<sup>th</sup> grade experience. Providing students the opportunity to select exploratory subjects allows students to explore their needs, interests, and skills which can be used for future career planning and decision making.
2. World/Foreign Language Discussion: B. Brzenk reported the Curriculum & Instruction committee is exploring the possibility of adding a fourth language to the curriculum offerings of Spanish, French and German. Latin was included but dropped in 2003-04 due to low enrollment. District comparisons of language offerings from Waukesha County and the ten largest school districts in Wisconsin were included in the packet of information provided.

C. Discussion Items: None

**VI. Human Resources Committee**

---

Patricia Madden, Chair

- A. Action Items: None
- B. Information Items: None
- C. Discussion Items: None

**VII. Policy Committee**

---

Joseph Como, Chair

A. Action Items:

1. Approval of proposed new Policy #3410 – K12 Student Organizations and Activities Fund Management:  
J. Como reported this new policy is a result of the district's annual audit done by the district auditors, Clifton Gunderson, LLC. This proposed policy addresses the issue of funds management at each of the schools.  
*J. Como moved to approve the proposed Policy #3410 – K-12 Student Organizations and Activities Fund Management Seconded by E. Langill. Motion carried 9-0 in a roll call vote.*

- B. Information Items: None
- C. Discussion Items: None

**VIII. Technology Committee**

---

Ellen Langill, Chair

- A. Action Items: None
- B. Information Items: None
- C. Discussion Items: None

**IX. Legislative Committee**

---

Frank Finman, Chair

A. Action Items: None

B. Information Items:

1. Consideration of scheduling a Legislator Breakfast: F. Finman reported due to scheduling conflicts, the tentative date of January 25 for a Legislators Breakfast has been changed to a tentative date of February 1. Area legislators have been contacted as to their availability for February 1 and were asked to respond by January 11. Once a majority have confirmed, specifics for the session will be distributed.

C. Discussion Items: None

**X. Other Business**

Adjournment: *E. Langill moved to adjourn to executive session per Wisconsin statutes 19.85(1)(c) to consider teacher negotiations. Seconded by P. Madden. Motion carried 9-0 by roll call vote.*

Adjournment: 9:00 p. m.

Patricia Madden, Clerk  
Sue Minerath, Secretary  
sm