

**REGULAR MEETING
WAUKESHA BOARD OF EDUCATION
November 14, 2007**

The regular meeting of the Waukesha Board of Education was held on November 14, 2007 at 7:00 p.m. in the board room of the Lindholm Building, 222 Maple Avenue, Waukesha, WI. President William Baumgart called the meeting to order with the following in attendance:

Board Members

William Baumgart
Barbara Brzenk
Joseph Como
Frank Finman
Ellen Langill

Patricia Madden
Patrick McCaffery
Kurt O'Bryan
Daniel Warren (7:10 p.m.)

Administrators

James Haessly
Mark Hansen
Erik Kass
David Schmidt

I. General Business

- A. Roll call/pledge: Roll call and the pledge to the U.S. flag were conducted.
- B. Verification of meeting posting: S. Minerath verified the posting of the meeting agenda/notification of the media.
- C. Bright Lights: Kris Diener, principal for iQ Academies presented information on the virtual school which included a slide presentation with testimony from students. In addition, two students were present and shared their perspectives of attending this type of school.
- D. Recognitions: Amy Schlueter and Ann Hatfield, reading specialists at Bethesda Elementary School, were recognized as October employees of the month.
- E. Report by student representatives: Student representative from South High School presented information on the recent events and happenings in their school.
- F. Opportunity for citizens to speak: President Baumgart invited those who wished to speak to the board to come forward.
- Leslie Morris, 1422 E. Racine Avenue, #8, Waukesha, registered his opinion in writing regarding budget cuts
 - Meg Kasprovicz, W229 S4300 Milky Way Road, Waukesha, spoke regarding her concern about budget cuts and class size.
- G. Minute approval: Minutes presented for approval were:
- ▶ October 10, 2007 Regular Board Meeting
 - ▶ October 10, 2007 Executive Session
 - ▶ October 15, 2007 Board Work Session
 - ▶ October 16, 2007 Executive Session
 - ▶ October 17, 2007 Executive Session
 - ▶ October 24, 2007 Special Board Meeting
 - ▶ October 24, 2007 Board Work Session
 - ▶ October 24, 2007 Executive Session
 - ▶ November 6, 2007 Executive Session
- E. Langill moved to approve the minutes as corrected. Seconded by J. Como. Motion carried 9-0 by roll call vote.*
- H. Communications:
- Superintendent:
- E-mails were received from the following:
- Erin Harvey with a request for policy information

- Joanne Angles regarding her concern over the budget cuts and large class sizes
 - Eileen Depka, Elmbrook School District, requesting information about planning community input sessions for 4K
 - Michael Ellis, requesting information on the requirements for certification as a teachers aide/assistant
 - Eddie and Charlotte Sax requesting a contact person for storytelling programs
 - Monica McCaffery with her concerns about the suggested changes in the middle school restructuring
- A letter was received from Lee Ann Kingston, First Grade teacher at Saratoga School with her concerns about Webgrader use in primary grades

Board President:

- ▶ Email from Monica McCaffery regarding suggested changes in the middle schools
- ▶ Letter from Alliance for Quality Services
- ▶ Miscellaneous other communications from WASB and other vendors

I. CESA #1 Report: None

J. Safety Committee Report: B. Baumgart provided an update of Safety Committee business.

K. Program and Service Reduction Process and Timeline: D. Schmidt reviewed the program and service reductions for the 2008-2009 budget year. It was originally anticipated that the reduction would need to be \$3.5 million but through cost avoidance that amount has been reduced to \$2.6 million. Lengthy discussion followed on the proposed change to the middle school schedule. M. Bralick, principal for Butler Middle School, J. Copson, principal for Central Middle School, and D. Monogue, principal for Horning Middle School, were present to answer questions from the board.

II. **Consent Agenda**

P. Madden presented the Consent Agenda for approval.

P. Madden moved to approve the Consent Agenda as amended. Seconded by B. Brzenk. Motion carried 9-0 in a roll call vote.

A. Finance & Facilities Committee

1. General disbursements
 - a. Accounts payable \$ 1,700,305.98
2. October 2007 payroll \$ 8,567,782.67
3. Student activities
 - a. North 91,396.72
 - b. South 55,408.54
 - c. West 80,565.78

B. Human Resources Committee

1. Resignations: None
2. Retirements: None
3. Leaves of Absence: None
4. Full-time Contracts:
 - ▶ Deb Monasterio
Gr. 2 Teacher/Lowell
100% of BA, 5

Part-time Contracts:

- ▶ Kathleen Henderson
Special Ed Teacher /iQ Academies
50% of BA, 5
- ▶ Adria Blahnik
Kgn Teacher/Randall
50% of BA, 4

Contract Modifications:

- ▶ Renee Witkowski
SAGE Reading/Math Teacher
Whittier
From 50% to 75% of BA+30, 9
- ▶ Margaret O'Day
Music Teacher/White Rock
From 100% to 92% of BA+15, 13
- ▶ Charlene Ulichny
Music Teacher / Blair, Pleasant Hill,
Saratoga and iQ
From 83% to 91% of MA+30, 14

- C. Public Gifts to the Schools:
Horning Middle School (2 gifts)
North High School
Music Department
Horwitz Planetarium

- D. Expulsion Panel Action

III. Superintendent's Report:

D. Schmidt reported a board work session is being planned for January 15, 2008 focusing on goal planning for 2008-2009; an update on the success of the November 4 Celebration of Excellence; WCKE testing timeline; and American Education Week, at which time he introduced EAW President Janet Bashirian who accepted the board president's official proclamation.

IV. Curriculum & Instruction Committee

Barbara Brzenk, Chair

A. Action Items:

1. Project Lead the Way Grant Application and Program approval: B. Brzenk reported the purpose of this program is to expand the rigor and relevance of our curriculum as changes in the science, technology, engineering and mathematics fields are addressed. During the 2006-2007 school year Central Middle School piloted Project Lead the Way middle school programming. Funding for this pilot program came from the Kern Family Foundation and the Greater Milwaukee Foundation. This fall middle school teachers and administrators along with department chairpersons evaluated the success of that pilot and are recommending expansion into Butler and Horning middle schools.
B. Brzenk moved for board approval of the Project Lead the Way Grant Application and program. Seconded by E. Langill. Motion carried 9-0 in a roll call vote.
2. Approval of The United States in a Global Perspective Syllabus: B. Brzenk reported this course was adopted in 2005-2006 and the original syllabus was approved during that time. Upon completion of the first year of the course in 2006-2007, the staff who taught the course worked together to make necessary revisions to the syllabus.
B. Brzenk moved for board approval of the revised syllabus for The United States in a Global Perspective. Seconded by E. Langill. Motion carried 9-0 in a roll call vote.
3. Approval of AP Prep Biology I Syllabus: B. Brzenk reported this is a new course in the science department and the syllabus follows the Understanding by Design format. The district currently has

only one biology course to meet the district's graduation requirement. This second biology course will help to prepare students to meet the challenges of the AP Biology curriculum.

B. Brzenk moved for board approval of the syllabi for AP Prep Biology I. Seconded by D. Warren. Motion carried 9-0 in a roll call vote.

- B. Information Items: None
- C. Discussion Items: None

V. Human Resources Committee

Patricia Madden, Chair

- A. Action Items: None

B. Information Items:

1. Report on Review of Fall Staffing Report: P. Madden reported the Human Resources Office annually provided the Board of Education with a staffing summary. The format of this summary is designed to match the budget document so that you are able to review the appropriate staff numbers with the corresponding cost center.

- C. Discussion Items: None

VI. Policy Committee

Joseph Como, Chair

A. Action Items:

1. Approval of revisions to Policy #4100 – Recruitment, Selection, Discrimination and Harassment: J. Como reported that according to state statutes, administrator contracts must be approved by the Board of Education. The policy language added clarifies this approval and employment start times of both administrator and teacher level positions. Additional discussions around the language were held in October at the full board meeting and at the Policy committee meeting.
J. Como moved to approve the revisions to Policy #4100-Recruitment, Selection, Discrimination and Harassment. Seconded by B. Brzenk.

Amendment:

K. O'Bryan moved to strike the line "An administrator may begin ad hoc work on an hourly or daily rate basis for training or emergency reasons, as determined by the superintendent." Seconded by P. McCaffery. Amendment carried by roll call vote with 5 yes votes (D. Warren, K. O'Bryan, F. Finman, P. McCaffery, P. Madden) and 4 no votes (B. Brzenk, E. Langill, J. Como, W. Baumgart).

Vote on motion as amended:

Motion carried with 8 yes votes (P. Madden, J. Como, D. Warren, F. Finman, P. McCaffery, K. O'Bryan, B. Brzenk, W. Baumgart) and one no vote (E. Langill).

2. Approval of revisions to Policy #9130 – Board of Education Committees: J. Como reported this language change would allow the legislative committee to communicate with different levels of government on various bills and matters that impact the district. This had been presented to the full board on October 10, 2007 and additional language was added related to that discussion.
J. Como moved to approve the revisions to Policy #9130 – Board of Education Committees. Seconded by E. Langill.

Discussion followed around clarity of paragraph. Board members felt the meaning was not clear. At that time Mr. Como retracted his motion and will take the policy back to committee for further work.

- B. Information Items: None

C. Discussion Items:

1. Review of Policies in the #5000 Series: J. Como reported the executive summary contained recommended changes to Policies #5131.6, #5131.6G, #5141.4, #5141.5G, #5142G, and #5200. This series deals with students. The changes to the policies are to reflect current practice. These changes are a first reading and will seek approval in December.

VII. Legislative Committee

Frank Finman, Chair

- A. Action Items: None
- B. Information Items: None
- C. Discussion Items: None

VIII. Technology Committee

Ellen Langill, Chair

- A. Action Items: None
- B. Information Items: None
- C. Discussion Items: None

IX. Finance & Facilities Committee

Daniel Warren, Chair

- A. Action Items: None

B. Information Items:

1. Presentation and update on the School District of Waukesha trust fund: D. Warren brought the board up to date on the progress of the trust fund and about future plans to move the trust forward. Currently the district is approximately 1/3 implemented for the existing investment strategy, comprising a total investment of \$65 million.
2. Presentation of the district's 2006-2007 financial audit by Clifton Gunderson LLP: D. Warren reported each year the district is required to conduct a fiscal audit upon completion of its fiscal school year. Clifton Gunderson LLP has conducted the district audit since 2005-2006 fiscal year. In their report they noted that there were no areas of major concern found throughout their process. They did note three areas of significant deficiencies and three other matters that should be attended to for the future. These include developing uniform procedures for student activity funds and implementing them across the district; minor adjustments to the segregation of duties in the business office; and that the district develop an in-house system of asset tracking. The three other matters included the recommendation for the district to develop a documented disaster recovery plan; for the board to address market risk factors in its investment policy; and to make some minor adjustments to the coding of grant revenue within the account system.

C. Discussion Items:

1. Presentation and discussion of the impact the school levy credit increase will have on the School District of Waukesha taxpayers: D. Warren reported that because the state's biennial budget was approved after the October 15 deadline for DPI to certify aid to school districts, the district aid was \$1.9 million less than projected by the Legislative Fiscal Bureau. Under the current revenue limit law this forced the district to make up the decrease through increased local taxes. This increase was 6.8% or 22 cents per thousand dollars of property value. The additional school funding approved in the state budget will be distributed through the school levy credit rather than the usual equalization aid formulas. Waukesha taxpayers will face an additional burden of almost \$380,000 because of this method of appropriation.

X. Other Business

Adjournment: *J. Como moved to adjourn to executive session per Wisconsin statutes 19.85(1)(c) to consider teacher and AFSCME negotiations. Seconded by P. Madden. Motion carried 9-0 by roll call vote.*

Adjournment: 10:08 p. m.

Patricia Madden, Clerk
Sue Minerath, Secretary
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