

Medication Administration Training

Wisconsin school personnel and volunteers have two options for medication training.

1. OPTION 1: Log in to the TRAIN website available at [this link \(https://wi.train.org/DesktopShell.aspx\)](https://wi.train.org/DesktopShell.aspx) to view the same DPI webcasts as in #2. The advantage to using this website is the **tests are scored for you**. After viewing the webcasts and passing the tests, **you can print a certificate**. You can track your progress through the videos by using “my learning record”.

- Register by creating a login and password.
- After entering the website, insert the course number into the course number box to view the individual webcast for the types of medication you will administering.
- Quick TRAIN [User Guide](http://dpi.wi.gov/sspw/pdf/sntrainguide.pdf). (<http://dpi.wi.gov/sspw/pdf/sntrainguide.pdf>) Webcast: [Navigating TRAIN \(http://dpimedia.wi.gov/main/Viewer/?peid=063f3b53217a4b45b9dea5f95553b1b6\)](http://dpimedia.wi.gov/main/Viewer/?peid=063f3b53217a4b45b9dea5f95553b1b6)

2. OPTION 2: Use the links below to view the DPI webcasts for all the types of medications you will administering.

- View the webcasts.
- Take the tests to see if you learned the main points.
- If you take a test, you must print the completed test and have it scored by your school nurse or administrator.

For both types of training, if you are giving medications other than by mouth, you must prove your skills by showing them to a school nurse. Passing the tests on these websites is not enough to show your skill.

- If you have difficulty viewing the webcasts below, go to medtrainingclassic.html for viewing in a non-Silverlight, standard format.

**** All staff must complete items with asterisk ****

Types of Medication	Option 1 Knowledge TRAIN Course Number	Option 2 Knowledge Requirements every four years and more frequently if needed	Skill Competency Requirements yearly and more frequently if needed												
**Oral	1028720	<p>Course 1 is required for administration during school days. An appropriately labeled medication package is sufficient for medication administration during off-grounds before/after school sponsored-activities.</p> <p style="text-align: center;">Course 1 Webcast Test</p>	<ul style="list-style-type: none"> • **Oral 												
Non-oral	1028726 1028725 1028728 1028729 1028727	<p>Course 1 AND <i>specific</i> DPI webcasts and tests on the following non-oral medications:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 50%;">Webcasts</th> <th style="text-align: left; width: 50%;">Tests</th> </tr> </thead> <tbody> <tr> <td>Ear</td> <td>Ear</td> </tr> <tr> <td>Eye</td> <td>Eye</td> </tr> <tr> <td>Gastrostomy Low-Profile</td> <td>Gastrostomy Low-Profile</td> </tr> <tr> <td>Nebulizer</td> <td>Nebulizer</td> </tr> <tr> <td>Topical</td> <td>Topical</td> </tr> </tbody> </table>	Webcasts	Tests	Ear	Ear	Eye	Eye	Gastrostomy Low-Profile	Gastrostomy Low-Profile	Nebulizer	Nebulizer	Topical	Topical	<p>Verification of skill by school nurse</p> <ul style="list-style-type: none"> • Ear (optional) • Eye (optional) • Gastrostomy Low-Profile by syringe • Gastrostomy Low-Profile by gravity • Nebulizer • Topical
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Injections	1028730 1028731	<p><i>Specific</i> DPI webcasts and tests on insulin administration.</p> <table border="0"> <tr> <td>Webcasts</td> <td>Tests</td> </tr> <tr> <td>Insulin by Syringe</td> <td>Insulin by Syringe</td> </tr> <tr> <td>Insulin by Pen</td> <td>Insulin by Pen</td> </tr> </table>	Webcasts	Tests	Insulin by Syringe	Insulin by Syringe	Insulin by Pen	Insulin by Pen	<p>Verification of skill by school nurse</p> <ul style="list-style-type: none"> ● Insulin by Syringe ● Insulin by Pen 						
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Emergency	1028732 1028733 1028734 1028735 1028736	<p><i>Specific</i> DPI webcasts and tests on the following emergency medications.</p> <table border="0"> <tr> <td>Webcasts</td> <td>Tests</td> </tr> <tr> <td>Epinephrine:</td> <td>Epinephrine</td> </tr> <tr> <td>**EpiPen and Twinject</td> <td></td> </tr> <tr> <td>Glucagon(revised 2010)</td> <td>Glucagon</td> </tr> <tr> <td>Rectal Diazepam(revised 2011)</td> <td>Rectal Diazepam</td> </tr> <tr> <td>**Rescue Inhalers</td> <td>Rescue Inhaler</td> </tr> </table>	Webcasts	Tests	Epinephrine:	Epinephrine	**EpiPen and Twinject		Glucagon(revised 2010)	Glucagon	Rectal Diazepam(revised 2011)	Rectal Diazepam	**Rescue Inhalers	Rescue Inhaler	<p>Verification of skill by school nurse</p> <ul style="list-style-type: none"> ● Epinephrine ● Glucagon ● Diastat ● Inhaler
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[Medication training website. \(http://dpi.wi.gov/sspw/medtraining.html\)](http://dpi.wi.gov/sspw/medtraining.html)

If you have questions:

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